

Trainer Representative – CSRH Curriculum Review Project

Title	Trainer Representative - Curriculum Review Project
Reporting to	Project Steering Group – Chair Executive Sponsor Project Manager/Education Lead
About the Specialty and Exams Review Project Steering Group	The Specialty and Exams Review Project Steering Group (SESG) will be responsible for overseeing the Specialty Curriculum Review Working Group (SWG), and the MFSRH Exams Review Project (MEWG) to ensure that projected outcomes are achieved. As the projects progress, the Steering Group will sign off progression and delivery of project milestones ensuring quality, educational robustness and that the learner journey is the central focus as changes are implemented.
Role overview	<p>The Trainer Representative role will provide project support and quality assurance, representing the views of educational leads within the CSRH Specialty Training Programme i.e. Educational Supervisors, Training Programme Directors (TPDs) and Clinical Supervisors and assessors.</p> <p>The role holder will work closely with the Project Manager/Education Lead and be supported by the Steering Group including the FSRH Vice President Specialty.</p>
Responsibilities of the role	<p>With the above support in place, responsibilities will include:</p> <ul style="list-style-type: none"> ▶ Reviewing the CSRH Curriculum and assessment framework ▶ Contribute to producing updated guidance and support for trainees/trainers/assessors ▶ To participate and support consultation activity ▶ To advise how the CSRH Curriculum could be communicated and marketed to the target learners ▶ To keep the Steering Group apprised of the CSRH Curriculum development through progress reports and escalation of risks and issues, in conjunction with the Project Manager. ▶ To champion the Curriculum to key stakeholder groups to improve engagement and uptake

Terms of role	<ul style="list-style-type: none"> ▶ To represent the FSRH and its charitable aims. ▶ It is estimated that this post will take 4 - 8 hours per week for approximately 10 - 12 months. Much of the work can be undertaken without the need to travel (i.e. working from home or via virtual meetings.) Although some of the work may involve participation in workshops/focus group sessions ▶ To commit to actions and discussions outside of meetings. ▶ To work with others in the committee to ensure the development and delivery of the work plan. ▶ To read documents in advance of meetings to enable effective use of time. ▶ This is a voluntary role but travel expenses will be covered
Eligibility – criteria	<p>Essential</p> <ul style="list-style-type: none"> ▶ Must be an Educational Supervisor who is delivering the current CSRH Curriculum to a CSRH Trainee ▶ Advanced interpersonal and leadership skills ▶ Ability to communicate with and motivate others through a positive approach ▶ Ability to work collaboratively and consider all viewpoints, utilising a variety of approaches to achieve the best product ▶ Ability to prioritise and maintain a keen eye for detail ▶ Ability to establish and lead teams to deliver educational materials ▶ Tenacity to drive and deliver a project to exacting timescales and deadlines ▶ Knowledge of quality assurance processes in education ▶ Well-organised ▶ Ability to work to tight deadlines ▶ IT literate <p>Desirable</p> <ul style="list-style-type: none"> ▶ Registered on the GMC Specialty register who has completed the CSRH programme or successfully applied through the CESR route. ▶ A post-graduate qualification in medical education ▶ Experience of working with a Project Manager and familiar with project management techniques
Application process	<p>Applications for this post should be submitted via email and should include a brief CV and a short accompanying statement of approximately 250 words outlining your reasons for applying for the post.</p> <p>Applications should be forwarded to Mitesh Chauhan, Specialty Development Officer by no later than <u>Wednesday 1st April 2019</u></p>

	Email address: specialtyofficer@fsrh.org All queries should also be directed to Mitesh Chauhan, in the first instance.
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Appendix

1. Overview of immediate relationships

