

The Faculty of Sexual and Reproductive Healthcare Clinical Effectiveness Committee Terms of Reference <i>Please note these Terms of Reference must be read in conjunction with the FSRH General Committee Terms of Reference</i>	
Background	<p>The Clinical Effectiveness Committee (CEC) is a standing committee of the Council of the Faculty of Sexual and Reproductive Healthcare (FSRH). The Council is a committee of the Board of Trustees of the FSRH. The CEC oversees the work of the FSRH Clinical Effectiveness Unit (CEU), which works to promote evidence-based clinical practice. The CEU has 4 main work streams: evidence-based guidance (including the review and update of the UK Medical Eligibility Criteria); a “Members Evidence Request – Supporting Clinical Practice” service; new product reviews and clinical audit/research.</p>
Reporting Mechanism	FSRH Council (via the Vice President, Clinical Quality)
Reporting Committee	N/A
Committee Role	<ul style="list-style-type: none"> ▶ To oversee the work of the FSRH Clinical Effectiveness Unit. ▶ To apply the expertise of the membership to clinical effectiveness in SRH. ▶ To focus on clinical effectiveness and provide recommendations to Council and Officers in this area of the Faculty’s work. ▶ To liaise and work collaboratively with the Royal College of Obstetricians and Gynaecologists (RCOG) and other professional organisations on issues of clinical practice. ▶ To ensure that the all communication of the work of the Committee is kept up to date.
Membership of the CEC	<p>Committee members will normally serve for a 3 year term, which may be extended with the agreement of the Faculty Officer responsible for the committee. The committee will select members to ensure a cross section of members are included, including GPs.</p> <p>In addition to the chair, membership will consist of</p> <ul style="list-style-type: none"> ▶ Up to 9 FSRH Members/Fellows and Diplomates. ▶ One Trainee. ▶ One Ex-Officio Faculty Officer.

	<ul style="list-style-type: none"> ▶ External representation will be co-opted as required including 'patient' representation. <p>Membership may be further enhanced with the agreement of Officers.</p>
Chair	<ul style="list-style-type: none"> ▶ The appointment of the CEC chair will be by an advertisement initially to CEC members with a job description and person specification followed by election. ▶ If no chair is appointed by this method, applications will be sought from the wider FSRH membership using a person specification and role description. ▶ The CEC chair will normally serve for a 3-year term, with an option to serve a second 3-year term, subject to the agreement of the FSRH Officers.
Attendance	<ul style="list-style-type: none"> ▶ It is important for members to be engaged with the work of the CEC. If a member is not able to attend either in person or via teleconference, they are expected to read the papers, and comment on them as appropriate. ▶ If a committee member fails to attend 2 consecutive meetings (unless there are mitigating circumstances) they will be asked to stand down from the committee. ▶ There is an expectation that members will take on work between committees.
Voting at meetings	<ul style="list-style-type: none"> ▶ Only committee members are allowed to vote at meetings. Votes will be carried by a simple majority with a quorum of 50%.

Approved May 2018.