FSRH Virtual Conference 2021 - Inclusive Healthcare  
Wednesday 17 November, Virtual

**Key information:**

- **Submission deadline:** Monday 13 September 2021 at 23:59
- **Notification to authors:** Week commencing Monday 4 October 2021
- **Author registration deadline:** Monday 18 October 2021
- **Abstract submission:** [https://app.oxfordabstracts.com/stages/3112/submitter](https://app.oxfordabstracts.com/stages/3112/submitter)

### Abstract Submission Guidelines 2021

#### Preparation of your abstract

- The maximum number of words per abstract is **250**
- Abstracts are checked for size and will be rejected if too long
- A “blind” selection process will be used. No identifying features such as names of hospitals, medical schools, clinics or cities may be listed in the title or text of the abstract
- Do not include the names of authors. The names of the authors and their affiliations (institutions) will be requested separately when you submit the abstract online
- Titles:
  - Do not use abbreviations
  - Capitalise only the first word, not each one.
  - There should be no full stop at the end.

Please use the following format:

<table>
<thead>
<tr>
<th>Research and Quality Improvement:</th>
<th>Case Reports:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introduction</strong> – (this should include the aims of the study)</td>
<td><strong>Background</strong></td>
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<tr>
<td><strong>Methods</strong></td>
<td><strong>Case</strong></td>
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<tr>
<td><strong>Results</strong></td>
<td><strong>Conclusion</strong></td>
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<tr>
<td><strong>Conclusions</strong></td>
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</table>

- Abstracts should refer to completed work and not work in progress. Please ensure that results are given (do not state: ‘results will be presented at the meeting’).
- Abstracts submitted with no results presented will be rejected.
- Any abbreviations should be in parenthesis after the full word the first time it appears.
- References should be kept to a minimum and should be consistently presented in Vancouver (numbered) style.
- Sources of funding should be indicated at the bottom of the abstract.
If successful
All correspondence will be sent to the registered submitter. It is the responsibility of this person to pass on any relevant information regarding the submitted abstract and the conference to the other authors.

Up to the 10 highest scored abstracts will be invited to deliver an oral presentation, all other successful applicants will be invited to submit a poster.

Oral presenters
- If your abstract is accepted as an oral presentation, you will receive an allocated time to pre-record your presentation for inclusion on the virtual platform. Further details to follow.
- Each successful submission will receive a 10-minute slot to present their research. All submissions will be pre-recorded and made available to view on demand on the FSRH Virtual 2021 – Inclusive Healthcare platform.
- Oral presenters will be given a link via email to book their pre-record, with the aid of an AV tech specialist.
- Presentations will be marked on presentation content (quality of methods, results, conclusion, originality) and presentation delivery (presentation style, time keeping, eye contact), prior to the live event day.

Poster presenters
- If your abstract is accepted as a poster presentation, your poster will be displayed and viewed on the virtual platform.

The winners will be confirmed on the Wednesday (17) afternoon during the conference.

If unsuccessful
If you are unsuccessful, we won’t unfortunately be able to provide any feedback. We would however, be delighted to have you attend the conference as a delegate, or to provide another abstract submission at a future FSRH conference.

Terms and conditions
- If your abstract is accepted, at least one author must book to attend the conference (at your own cost).
- Please note that failure to book a place may result in your abstract being withdrawn from the conference.

Questions?
Please contact info@fsrhvirtual.org