External Affairs & Standards Assistant –  
The Faculty of Sexual and Reproductive Healthcare

The FSRH is the largest UK professional membership organisation working at the heart of sexual and reproductive health, supporting healthcare professionals to deliver high quality care.

We believe that access to quality sexual and reproductive healthcare is a fundamental right. This is why we are working together with our 15,000+ members and partners to shape better sexual and reproductive health for all.

The remit of the External Affairs & Standards Team is to provide external communications and influencing relating to achieving the ambitions set out in FSRH’s Vision. Imperative to this work is the promotion of the highest clinical and policy standards in the field of sexual and reproductive healthcare. In addition, the External Affairs & Standards Team oversee the monitoring, influencing and deployment of Speciality and Consultant workforce posts across the UK.

About the role
This is a new role and is designed to support the work of the External Affairs & Standards Team (currently 2 staff), ensuring that it operates efficiently and effectively, including the production of high quality policy and influencing work, internal committee administration and media output.

We are looking for a bright individual towards the beginning of their career, with an interest in healthcare policy and a passion for improving society. Excellent writing skills are essential, as is a broad understanding of communications techniques, including around deployment of media, social media and public affairs to engage policy makers and the general public around the issues that our members and their patients face. A key requirement of the role will be to draw on the experience of FSRH’s members and committees to influence the direction of policy in women’s healthcare in each part of the UK.

This role will also provide administrative support to FSRH Committees as well as ensuring that the External Affairs & Standards team have the administrative systems to support their work. This role will also provide an opportunity for the post holder to research and write policy briefings, collate and draft responses to Government consultations, and help develop and deliver media output and engagement.

Located in the offices of the Royal College of Obstetricians and Gynaecologists, overlooking Regent’s Park in London, the FSRH offers a package that includes flexible working hours, subsidised gym membership, season ticket loan, a first-class pension scheme and generous annual leave.

The closing date for applications is midday, on Friday 10th February. Interviews will be held at 27 Sussex Place, NW1 4RG on the week commencing 20th February.

Applications should be sent to recruitment@dittonhr.co.uk