

Role Description – Events Committee – CSRH Trainee member

Title	Events Committee - CSRH Trainee member
Reporting to	Events Committee Chair
About the FSRH's Events Committee	<p>The Events Committee is a committee of the Faculty of Sexual and Reproductive Healthcare (FSRH). It provides strategic oversight for FSRH organised events to ensure they deliver quality educational content for members/delegates. The FSRH also seeks to raise income from its events, which can be reinvested in member services.</p> <p>The Events Committee reports into FSRH's Council.</p>
Overview	<p>Being part of the Events Committee can help you broaden your knowledge of SRH and widen your network of contacts. You will be able to see the direct impact of your work through the delivery of the events programme. It is can also be a good personal CPD opportunity.</p> <p>It is an exciting time for the Events Committee as they lead the move to online delivery for events (whilst social distancing is in place) which is offering opportunities to do things differently and try new approaches.</p> <p>Members of the Events Committee have the opportunity to:</p> <ul style="list-style-type: none"> ▶ Feed into the FSRH's Events Strategy to ensure our programme meets members/delegates current and future needs. ▶ Lead the creation of the FSRH events programmes, with support from FSRH staff and external events companies. ▶ Work closely with leading experts in SRH.
Role and responsibilities	<ul style="list-style-type: none"> ▶ To attend committee meetings each year (we are currently organising dates for 2021, we are anticipating 2/3 remote meetings held during the day, weekdays)

	<ul style="list-style-type: none"> ▶ To actively contribute to the work of the Events Committee between meetings. ▶ Attend some FSRH events, potentially chairing/presenting. ▶ Review applications for conference bursary places ▶ Potentially judge poster and oral competition entries
Terms of role	<ul style="list-style-type: none"> ▶ To represent the FSRH and its charitable aims. ▶ Two-year term, not extendable. ▶ To commit to actions and discussions outside of meetings. ▶ To work with others in the committee to ensure the development and delivery of the work plan. ▶ To read documents in advance of meetings to enable effective use of time. ▶ The role is not paid. ▶ To comply with FSRH's data protection policies.
Eligibility – criteria	<ul style="list-style-type: none"> ▶ CSRH Trainee
Skills and experience required	<p>ESSENTIAL</p> <ul style="list-style-type: none"> ▶ An understanding and interest in SRH and its wider role in population health, both in the UK and globally. ▶ Experience of developing and delivering contraceptive education to a wide range of audiences through multiple media. ▶ Experience of developing e-learning and other educational interventions <p>DESIRABLE</p> <ul style="list-style-type: none"> ▶ Experience of presenting/chairing events.

	<ul style="list-style-type: none"> ▶ Previous experience of committee work or working groups. ▶ Awareness of FSRH roles and structure.
FSRH support/working together	<p>The post holder will work closely with the Events Committee chair and other committee members, as well as FSRH staff and external events companies.</p> <p>The committee is serviced by an co-ordinator (staff member) who will assist with the ongoing workload of the committee in general, and who will liaise with members of the committee regarding their responsibilities.</p> <p>Travel and subsistence expenses incurred on official duties is reimbursed according to the FSRH policy in effect at the time.</p>
To apply	<p>Please see the accompanying Committee Terms of Reference.</p> <p>Please apply using this online form by Monday 30 November. We will feedback to applicants in December and successful applicants will be asked to attend first meeting of 2021 (date to be confirmed).</p>