

The Faculty of Sexual and Reproductive Healthcare

Application Process Guide

This document is intended to guide you through the endorsement application process. Applications can be made online to edofficer2@fsrh.org.

Applications should be submitted at least 6-weeks before endorsement of the programme is required. The information within the application will be treated confidentially.

What is the process?

Organisations/individuals that wish to request FSRH endorsement will complete and submit an application form and provide supporting evidence to the E&T Team.

- ▶ Applications should be submitted at least 6-weeks before endorsement of the programme is required. The information within the application will be treated confidentially.
- ▶ The programme will be evaluated by an independent panel.
- ▶ Endorsement terms & conditions will depend upon the format of the programme and the amount of learning involved e.g. one-day courses will be offered a one-off endorsement, whilst online learning may be offered up to 3-years.
- ▶ Requesters will be given a decision in writing with feedback within one-month of submitting their application.
- ▶ Only programmes that have been reviewed and endorsed by the panel can state that they are endorsed by the FSRH.
- ▶ We will be asked to be informed of any significant changes to the programme. Such changes will be considered by the panel.

What does the endorsement package include?

When the FSRH offers endorsement to a programme it includes:

- A supporting statement and use of endorsement logo (logo to be designed)
- Terms and conditions of endorsement
- Promotion of the course via our webpage, publications and social media (actuals with T&Cs)

How much will endorsement cost?

Fees are based on the total amount of learning in the programme (including face-to-face, online, blended). The price is in UK pounds and will be subject to 20% VAT. An upfront, non-refundable £100 administration fee will be required.

	Up to one day of learning activity	2 to 5-days of learning activities	Up to 3 months of learning activities (more than 5 days)
NHS	£200	£300	£800
Not for profit/ charity	£300	£600	£900
Profit/commercial	£600	£900	£1500

Quality monitoring

As part of the FSRH quality monitoring, your application will be reviewed by our FSRH Endorsement Panel. They may request additional information or documentation if necessary, in addition to this application during the review process.

The programme will be evaluated and scored by an independent panel. Endorsement terms & conditions will depend upon the format of the programme and the amount of learning involved e.g. one-day courses will be offered a one-off endorsement, whilst online learning may be offered up to 3-years.

If you require further information or additional support please contact edofficer2@fsrh.org.

Terms of Endorsement

- ▶ FSRH offers an endorsement process for external providers of sexual health training, courses or programmes of study. The regulations, process and quality assurance of this scheme will be managed by FSRH and the subsequent award or use of FSRH's logo or name in association with any external event, programme or course of study will be in accordance with the rules of this scheme.
- ▶ The FSRH only accept endorsement applications for programmes that are directly related to achieving FSRH qualifications such as supporting the delivery of the Special Skills Modules, the DFSRH etc.
- ▶ Only programmes that have been endorsed by the FSRH will be accepted as evidence that an individual undertaking an FSRH qualification has achieved the required learning outcomes. Programmes that have not been endorsed by the FSRH will not be accepted as evidence.
- ▶ When completing the application please provide a final programme, session plans, any assessments and all other information relevant to your application including marketing materials and links to webpages.
Further details on the FSRH Endorsement process can be found on the main FSRH Endorsement webpage here: <https://www.fsrh.org/education-and-training/fsrh-endorsement/>