



The Faculty of Sexual & Reproductive Healthcare (FSRH) highly values the insight that lay members of our committees bring and is committed to using this effectively to inform and strengthen our work.

We are currently looking to recruit a Lay Representative to our Clinical Effectiveness Committee to inform its work from the perspective of people who use SRH services. You can find out more about the work of the FSRH on [our website](#).

The below role description, person specification and additional information is designed to give you an understanding of the committee, the lay role, and help you decide whether you wish to apply.

Role	Lay representative
Committee	Clinical Effectiveness Committee
About the committee	<ul style="list-style-type: none"> To oversee the work of the FSRH Clinical Effectiveness Unit. To apply the expertise of the membership to clinical effectiveness in SRH. To focus on clinical effectiveness and provide recommendations to Council and Officers in this area of the Faculty's work. To liaise and work collaboratively with the Royal College of Obstetricians and Gynaecologists (RCOG) and other professional organisations on issues of clinical practice. To ensure that the all communication of the work of the Committee is kept up to date. <p>The full terms of reference for the committee can be found here.</p>
Tenure and time commitment	<p>The Lay Representative will serve an initial term of three years. An annual check in meeting will take place to ensure involvement is working well for all. After the three-year period, and if mutually agreed, the CR's membership on the committee can be extended on an annual basis for one further three-year term.</p> <p>There are 3 CEC meetings per year, these are a mixture of remote and face to face meetings (face to face meetings will be at the FSRH in London).</p> <p>2023 dates are:</p> <ul style="list-style-type: none"> Thursday 16 February 2023 (remote) Wednesday 21 June 2023 (remote) Thursday 19 October 2023 (remote) <p>In between meetings there will be some communication and paperwork sent for comment. This will not usually require more than 2 hours between each meeting.</p>
Key responsibilities	<ul style="list-style-type: none"> Provide a lay perspective(s) to the work being discussed. To bring their experience from outside of the clinical SRH setting to benefit the FSRH Ensure the needs of the end users of SRH services/care remain in focus within the committee's work. Advise on where additional public insight might benefit the work of the committee and advocate for bespoke patient & public involvement approaches. Respond to additional requests for comments on other areas of FSRH work where possible.

Key requirements	<p>Within meetings:</p> <ul style="list-style-type: none"> attend all meetings where possible participate in discussions during the meeting <p>Outside of meetings:</p> <ul style="list-style-type: none"> read agenda and papers in advance of meetings comment on additional papers in between meetings as requested comment on how well the meetings are working if/when asked
Key relationships	The Lay Representative will work closely with the committee chair, other committee colleagues and the committee secretary and FSRH External Affairs team.
Appointment process	Expressions of interest will be shortlisted, based on suitability outlined by the applicant against the role description and person specification. Shortlisted candidates may be invited to a telephone interview to further assess their suitability. The Chair of the Clinical Effectiveness Committee approves the appointment of the Lay Representative.
Expenses	This is a voluntary opportunity, but reasonable travel expenses will be covered in line with the FSRH expenses policy.

Person Specification

Experience and knowledge	
Experience of accessing sexual and reproductive health services/care (in specialist services and/or primary care) either directly or as a carer or parent	Essential
Understanding of the current SRH landscape and issues affecting those accessing services	Desirable
Experience of advocating on behalf of other people	Desirable
Understanding of different patient and public involvement approaches	Desirable
Some knowledge in the field of SRH	Desirable
Experience of board or committee membership in a charitable, public sector, or commercial organisation	Desirable
Qualities /skills/attributes	
Availability to attend all committee meetings either in person or virtually	Essential

Commitment to dedicate the necessary time to the tasks assigned by the Committee	Essential
Ability to take into consideration the views of other Committee members	Essential
Excellent organisational skills	Essential
Assertiveness	Essential
Commitment to equality & diversity principles	Essential